



Wyoming Office of Homeland Security
State Homeland Security Program (SHSP)
Grant Project Application

Overview: The purpose of the 2015 State Homeland Security Program (SHSP) is to support local efforts to prevent and respond to terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The FY 2015 SHSP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This grant will fund a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas. 25% of grant funding will be used for law enforcement terrorism preparedness and prevention activities.

Instructions: This State Homeland Security Program (SHSP) Grant Project Application contains six sections. Only complete applications will be accepted. One project application per project, multiple projects can be submitted by a single jurisdiction. Prior to funds being expended, an entire project application must be submitted and approved. Completed project application(s) should be submitted via email to casi.crites@wyo.gov. Completion and/or submission of an application does not constitute guaranteed funding.

Objectives:

- NIMS (National Incident Management System)
- Regional Preparedness
- Communications Interoperability
- Risk and Gap Analysis
- IED/Terrorism Initiatives
- Public Information and Warning

Award and Application Information:

Eligible Applicants: Local units of government and Federally-recognized Tribal Governments.

Cost Share or Match: None

Performance Period: September 1, 2015-May 31, 2018 (36 months)

Application Submission Deadline: 9/15/2015 at 11:59:59 PM MST

Anticipated Funding Selection Date: 10/15/2015

Anticipated Award Date: 10/15/2015

Environmental and Historic Preservation (EHP) Requirement: As a Federal agency, DHS/FEMA is required to consider the effects of its actions on the environment and/or historic properties to ensure that all activities and programs funded by the agency, including grants-funded projects, comply with Federal EHP regulations, laws and Executive Orders as applicable. Recipients and subrecipients proposing projects that have the potential to impact the environment, including but not limited to construction of communication towers, modification or renovation of existing buildings, structures and facilities, or new construction including replacement of facilities, must participate in the DHS/FEMA EHP review process. The EHP review process involves the submission of a detailed project description that explains the goals and objectives of the proposed project along with supporting documentation so that DHS/FEMA may determine whether the proposed project has the potential to impact environmental resources and/or historic properties. In some cases, DHS/FEMA is also required to consult with other regulatory agencies and the public in order to complete the review process. The EHP review process must be completed before funds are released to carry out the proposed project. **Projects that are initiated without the required EHP review will not be funded.**

Review and Approval Process: The U.S Department of Homeland Security requires every state have a governance process to guide the allocation of federal DHS preparedness grant funds. Keeping with the guiding principles of governance for all DHS preparedness programs, grantees must coordinate with their stakeholders to examine how they integrate preparedness activities across disciplines, agencies, and levels of government, including State, territorial, local, and tribal units of government. To accomplish this, the Wyoming Office of Homeland Security has established a unified Senior Advisory Committee (SAC).

Purpose

The Wyoming Office of Homeland Security Senior Advisory Committee (WOHSSAC) is solely an advisory committee. The WOHSSAC's purpose is to advise the state in becoming better able to prevent, protect, mitigate, respond, and recover from those threats and hazards posing greatest risk to Wyoming; to provide advice to WOHS in the development of related strategies and policies; to improve the homeland security department's coordination, internally within Wyoming Office of Homeland Security, externally state government, local jurisdictions, tribal governments, first responders, private and non-profit sectors, academia and research communities; to advise on available preparedness funding sources; to ensure the preparedness grant applications align with the state's THIRA; and to work to fill identified gaps.

Responsibilities

- A. Make recommendations to WOHS Director/SAA on projects to receive grant funding and funding levels for each project.
- B. Provide advice to WOHS regarding homeland security issues in the critical mission areas.
- C. Identify opportunities to meet stated goals and objectives and fill gaps.
- D. Participate in subcommittees and working groups as necessary to address emerging administrative, programmatic and operational issues related to homeland security grants
- E. Make recommendations to the Director/SAA in the selection of projects to receive grant funding and funding levels of each, should it become a competitive process.

1. Applicant Information

Agency Name: [Click here to enter text.](#)

Type of Jurisdiction: Choose an item.

If other, please describe: [Click here to enter text.](#)

Legal Jurisdiction Name if Different: [Click here to enter text.](#)

Agency Point of Contact (to contact in regards to this application): [Click here to enter text.](#)

Telephone Number: [Click here to enter text.](#) Email Address: [Click here to enter text.](#)

Date of Application: [Click here to enter a date.](#)

Alternate Agency Point of Contact (to contact in regards to this application): [Click here to enter text.](#)

Telephone Number: [Click here to enter text.](#) Email Address: [Click here to enter text.](#)

2. Eligibility Criteria

Does your jurisdiction have a current THIRA/SPR or did your agency participate in a jurisdictional THIRA/SPR?

Yes

No

Has your agency completed or adopted a current Emergency Operations Plan (EOP) dated within the last two years?

Yes

No

Has this agency participated in or completed a Training/Exercise/Planning (TEP) Plan?

Yes

No

Has your agency adopted and implemented the National Incident Management System (NIMS)?

Yes

No

3. Project Information

A. Project Title: [Click here to enter text.](#)

B. State Initiative: Select a State Initiative that applies to this project:

- National Incident Management System (NIMS) Compliance
 - Planning
 - Resources Management
 - Training
 - Exercise – Local
 - Exercise - State
- Regional Preparedness
 - Evacuation Plan
 - School Safety Preparedness Plan
 - COOP/COG Plan
 - Infrastructure Plan
 - Medical Response
 - CBRNE Activities
- Communications Interoperability
 - Tactical Interoperable Communication Plans
 - WyoLink Compatibility
 - Wyoming Communications Field Guide
 - Cyber Terrorism
- Risk and Gap Analysis
 - THIRA & SPR
- IED/Terrorism Initiatives
 - Bomb Teams
 - Intelligence and Information Sharing
- Public Information and Warning
 - Integrated Public Alert and Warning System (IPAWS)
 - Developing Social Media
 - Public Education

C. Capability Status: Select the current capability status.

- Building (activities that start a new capability or increase capability)
- Sustaining (activities that maintain a capability at its current level)

D. Project Description: Provide a detail description of the project. The description must include the scope of the project and how it supports the investment justification. Be specific. (Use additional sheets if necessary)

E. Mission Area: (select all that apply)

Additional information regarding these Mission Areas can be found at: <http://www.fema.gov/mission-areas>

- Prevent
- Protect
- Respond
- Recover

F. Core Capability: (select all that apply for this project)

The Core Capabilities are outlined in the National Preparedness Goal which can be found at: <http://www.fema.gov/pdf/prepared/npg.pdf>. Additional information regarding the Core Capabilities can be found by going to <http://www.fema.gov/core-capabilities>. The Crosswalk of Target Capabilities can be located at <http://www.fema.gov/pdf/preparedcrosswalk.pdf>.

- | | | |
|---|--|--|
| <input type="checkbox"/> Planning | <input type="checkbox"/> Risk Mgmt. for Protection Programs & Activities | <input type="checkbox"/> Infrastructure Systems |
| <input type="checkbox"/> Public Information and Warning | <input type="checkbox"/> Supply Chain Integrity and Security | <input type="checkbox"/> Mass Care Services |
| <input type="checkbox"/> Operational Coordination | <input type="checkbox"/> Community Resilience | <input type="checkbox"/> Mass Search and Rescue Operations |
| <input type="checkbox"/> Forensics and Attribution | <input type="checkbox"/> Long-term Vulnerability Reduction | <input type="checkbox"/> On-scene Security and Protection |
| <input type="checkbox"/> Intelligence and Information Sharing | <input type="checkbox"/> Community Resilience | <input type="checkbox"/> Operational Communications |
| <input type="checkbox"/> Interdiction and Disruption | <input type="checkbox"/> Risk and Disaster Resilience Assessment | <input type="checkbox"/> Private & Public Services and Resources |
| <input type="checkbox"/> Screening, Search, and Detection | <input type="checkbox"/> Threats and Hazard Identification | <input type="checkbox"/> Public Health and Medical Services |
| <input type="checkbox"/> Access Control and Identity Verification | <input type="checkbox"/> Critical Transportation | <input type="checkbox"/> Situational Assessment |
| <input type="checkbox"/> Cybersecurity | <input type="checkbox"/> Environmental Response/Health & Safety | <input type="checkbox"/> Economic Recovery |
| <input type="checkbox"/> Physical Protective Measures | <input type="checkbox"/> Fatality Management Services | <input type="checkbox"/> Health and Social Services |
| | | <input type="checkbox"/> Housing |

G. Total dollar amount requested by solution area:

Planning: Click here to enter text.

Organization: Click here to enter text.

Equipment: Click here to enter text.

Training: Click here to enter text.

Exercise: Click here to enter text.

Total: Click here to enter text.

4. Project Detail Section

A. Project Detail:

Project Title: [Click here to enter Project Title.](#)

Project Location: [Click here to enter Address.](#)

Start Date: MM/DD/YY

End Date: MM/DD/YY

Is any part of this proposed project a deployable asset? *(Identifies the availability and the utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts (EMAC) or other mutual aid/assistance agreements)*

Yes

No

If yes, explain: [Click here to enter text.](#)

Is any part of this proposed project a shareable asset? *(Identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers)*

Yes

No

If yes, explain: [Click here to enter text.](#)

Does this project support a NIMS typed resource?

Yes

No

If yes, explain: [Click here to enter text.](#)

Project Status: Select One

NEW: Not Started

ONGOING: On Schedule

ONGOING: Behind Schedule

ONGOING: Ahead of Schedule

Project Management Step: Select One

- Initiate** *(The authorization to begin work or resume work on any particular activity.)*
- Plan** *(The purposes of establishing, at an early date, the parameters of the project that is going to be worked on as well as to try to delineate any specifics and/or any particularities to the project as a whole and/or any specific phases of the project.)*
- Execute** *(The period within the project lifecycle during which the actual work of creating the projects deliverable is carried out.)*
- Control** *(A mechanism which reacts to the current project status in order to ensure accomplishment of project objectives. This involves planning, measuring, monitoring, and tracking corrective action based on the results of the monitoring.)*
- Close Out** *(The completion of all work on the project. Can also refer to completion of a phase of the project.)*

B. Previously Awarded Investment:

Does this project support a previously awarded investment?

- Yes
- No

If yes, what previous year, investment name and last completed milestone? [Click here to enter text.](#)

C. Milestones:

Milestones – The grantee should submit at minimum of one (1) milestone for all projects. Milestones should represent a logical progression of the project to allow for realistic monitoring and management of grant funding. This attribute will function as a tool for measuring project progress in future reporting periods. Provide a high level narrative description of activities to occur within each milestone.

5. Budget Worksheets

A. Solution Area Budget Worksheets: Each solution area has an individual budget sheet. A budget sheet must be completed for each solution area your project applies to. If a solution area does not apply, just leave blank. An Excel template for Planning, Organization/M&A, Equipment, Training and Exercise has been provided with this application.

If you have any questions, please feel free to contact the State Homeland Security Program Grant Manager Casi Crites at 307-777-5768 or casi.crites@wyo.gov

6. Approval of Project by Designated Point of Contact: The project application must be signed by the Designated Point of Contact. The Point of Contact must have been designated by the Authorized Representative.

Signature	Date
Title	Agency/Jurisdiction