



**Wyoming Court  
Security Commission**

**Annual Report**

September 1, 2015





THE STATE OF WYOMING

**MATTHEW H. MEAD**  
Governor

## Office of Homeland Security

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September 1, 2015

To: Governor Matthew Mead  
Chief Justice E. James Burke  
Joint Judiciary Interim Committee Members  
Joint Appropriations Interim Committee Members

SUBJECT: Annual Report from the Court Security Commission as required by  
Wyoming Court Security Act, W.S. 5-11-101 et seq.

On behalf of the Court Security Commission, I respectfully present to you the 2015 Annual Report. This past year, the Commission has continued to fulfill its statutory endeavor to protect life, property and the judicial process in the Wyoming court system.

In a coordinated effort with the National Center for State Courts, the Commission completed security assessments in eight counties across Wyoming. With the support of the Legislature, including Senator Drew Perkins and Representative Kendell Kroeker, \$1,083,422 was appropriated for court security improvements in the eight counties: Platte (\$84,429.00), Goshen (\$84,686.00), Niobrara (\$73,778.00), Albany (\$95,355.00), Big Horn (\$371,790.00), Crook (\$82,778.00), Park (\$82,760.00), and Weston (\$207,846.00). These funds were provided to seven of the eight counties (many designated as hardship counties) on a 90/10 matching funds basis. The initial assessments were funded by a grant from the State Justice Institute, as reported in the 2014 Annual Report. The court security funding process in Wyoming has been an exercise in good government – all three branches worked together to provide resources and quality service to the citizens of this state.

Additionally, the Commission increased its efforts to bring awareness to the potential security risks and actual courthouse security incidents in Wyoming by adopting an incident reporting standard. Wyoming Court Security Standard 2014-1 tasks local officials with reporting court security issues to the Commission and their local management committees.

The Commission stands committed to its charge of working to promote safe and secure environments for our public officials and the citizens who frequent our courthouses across the state.

Sincerely,

Guy Cameron, Director  
Wyoming Office of Homeland Security

GC:rkm

Enclosures

cc: Wyoming Court Security Commission



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# Wyoming Court Security Commission

Authority W.S. 5-11-101  
Number of Board Members: 10  
Board Term Length: 3 Years

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## CIRCUIT COURT JUDGE

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**COUNTY COMMISSIONER**

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**WYOMING POST COMMISSION**

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# Wyoming Supreme Court

2301 Capitol Avenue  
Cheyenne, Wyoming 82002



**TO: Senator Tony Ross, Chairman  
Representative Steve Harshman, Chairman  
Members of the Joint Appropriations Committee**

**Senator Leland Christensen, Chairman  
Representative Dave Miller, Chairman  
Members of the Joint Judiciary Interim Committee**

**From: Lily Sharpe, State Court Administrator**

**Re: Report on Court Security Funds**

**Date: September 1, 2015**

In 2014, the Legislature appropriated \$6,000,000 to be used by the State Loan and Investment Board to issue grants to Fremont and Sweetwater County for court security improvements. The Board approved a grant for \$2,565,515 for Fremont County on June 5, 2014. On June 19, 2015 Fremont County dedicated the new Riverton Justice Center. On April 9, 2015, the State Loan and Investment Board approved a grant for \$3,434,485 to build a new justice center in Sweetwater County. The estimated total cost of the project is \$19,500,000.

During the 2015 General Session, the Wyoming Legislature appropriated \$1,083,422.00 for the State Loan and Investment Board to authorize grants to eight additional counties. The eligible counties may apply for grants to pay for court security improvements including the purchase of security equipment within courthouses or construction or modification of facilities containing a state court. The authorized counties and funding are:

County	Appropriated	County Match
Platte	\$84,429.00	\$9,381.00
Goshen	\$84,686.00	\$9,409.00
Niobrara	\$73,778.00	\$8,197.00
Albany	\$95,355.00	\$10,595.00
Big Horn	\$371,790.00	\$41,310.00
Crook	\$82,778.00	\$9,197.00
Park	\$82,760.00	\$82,760.00
Weston	\$207,846.00	\$23,094.00

On June 4, 2015, the State Loan and Investment Board approved a grant to Goshen County for \$84,686 for improvements to be undertaken as recommended by the National Center for State Courts review of the Goshen County Courthouse. The Court Security Committee will pursue completion of as many of the items in the report as financially possible, along with any projects needed to help complete the goals. The County proposed to match this grant with \$9,409 from Homeland Security or Community Development Block Grant funds or from the county's general fund.

The State Loan and Investment Board also approved a \$95,355 grant for Albany County on August 13, 2015. Albany County will use the funds to address seven issues that will improve security for the Albany District and Circuit Courts. The County proposed to match the grant with \$10,000 from Homeland Security and \$5,000 from the Albany County Bar Association.

**TO:           JOINT JUDICIARY COMMITTEE  
              JOINT APPROPRIATIONS COMMITTEE**

**FROM:       JUDGE JOHN PROKOS, CIRCUIT JUDGE, SWEETWATER COUNTY**

**RE:         SWEETWATER COUNTY COURTHOUSE IMPROVEMENTS**

**DATE:       SEPTEMBER 1, 2015**

I. Courthouse Construction

The Sweetwater County Commissioners signed a Resolution on November 12, 1980, and resolved to establish a county court system in Sweetwater County. The Resolution requested there be two county court judges, with one judge located in Green River and one judge located in Rock Springs. In July of 2000, the Wyoming Legislature created a court structure such that the county courts and the justice of the peace courts would be consolidated into one circuit court system (2000 Wyo. Laws, 61). Sweetwater County currently has two separate facilities constituting the circuit court, with one court located in Green River and one court located in Rock Springs.

During the 2014 Budget Session, the Wyoming Legislature authorized and funded the Court Security Funding Program (2014 Wyo. Sess. HEA 41, Section 328), and the Sweetwater County Commissioners applied for and received grant funds for court security improvements from the State Loan and Investment Board. Along with a plan to improve court security, the Sweetwater County Commissioners decided to merge the two circuit courts into one. A new Justice Center will be built midway between Green River and Rock Springs and will house both circuit court judges and their staff.

II. Merger of Circuit Courts

Plans for merger of Sweetwater County's circuit courts is on schedule. On July 21, 2015, the Sweetwater County Commissioners approved floor plans for buildings which will house both circuit courts, sheriff's administration office, county attorney and public defender. The buildings will be co-located adjacent to the Sweetwater County Detention Center on Highway 191 South. By relocating Circuit Court West from the county courthouse, additional space will be available for the county's district judges. At the July 21, 2015, commissioner meeting Tom Brennan of EDA Architects briefed commissioners on current plans, the structure and costs. It was decided to include additional space for a data center to support the IT needs of county and state agencies using the location.

Design themes have focused on functionality and security. Critical in this plan is the location next to the detention center (built in 2005) and the underground walkway from the jail to the court facility. With the "tunnel," inmates can enter the court facility without leaving a secure zone. At the court's end of the tunnel, an elevator and stairs provide ADA compliant access to holding cells

between the courtrooms. Inmates will no longer travel by van 5 and 7 miles to appear in circuit court.

Planning for the new Justice Center is focusing on final budgetary analysis. All stakeholders are completing room design questionnaires. Staff emphasized the need for efficiency. Plentiful electrical outlet placement is at the head of the list. In terms of audio visual needs, the goal is complete integration. Hardware such as smart boards along with components capable of running the latest trial presentation software are high on the list of necessities. State of the art technology will allow virtual appearances by inmates and litigants. Long term cost savings will be realized if judges can avoid travel to hear conflict cases or simply fill in when needed in distant courts. All stakeholders thank the county commissioners of Sweetwater County and recognize the hard work of Chuck Radosevich, facilities manager for Sweetwater County. The project will be let out for bid in late 2015, with plans to break ground in the spring of 2016. Ideally, occupancy will occur in late 2017 or early 2018.

**TO:           JOINT JUDICIARY COMMITTEE  
               JOINT APPROPRIATIONS COMMITTEE**

**FROM:        JOE HARTIGAN, COURT SECURITY OFFICER, WYOMING SUPREME COURT**

**RE:           COURT SECURITY INCIDENT REPORTING**

**DATE:        SEPTEMBER 1, 2015**

The Wyoming Court Security Commission (Commission) continues to make progress in fulfilling its goal of enhancing court security in Wyoming by partnering with the Court Security Management Committees (local committees), established by Wyoming Court Security Standard 2009-1.

Over the past year, as one of its main objectives, the Commission focused its efforts on increasing awareness of potential court security situations and risks associated with courthouses across the state. In an effort to increase security awareness, at its December 12, 2014 meeting, the Commission adopted Wyoming Court Security Standard 2014-1 – Incident Reporting. Situational awareness of security incidents and communication regarding the strengths and weaknesses identified in the response to the incident are keys to keeping Wyoming’s courthouses safe for the public and employees that work there. Standard 2014-1 tasks local officials with submitting incident reports to the Commission as well as to their local management committees for security incidents in their counties.

A standardized Incident Report Form was developed and disseminated throughout the state. On January 1, 2015, the reporting standard was initiated. Incident reports submitted to the Commission are compiled in a data-base managed by the Wyoming Supreme Court.

The incident reporting process began slowly, with just 4 reports submitted through March of 2015. After additional educational efforts on the reporting process, more incident reports were submitted. As of August, 2015, 41 Security Incident Reports have been submitted to the Commission.

In addition to adopting the incident reporting standard, the Commission standardized the annual court security report form, as required by Wyoming Court Security Standard 2009-1. Each Court Security Management Committee is tasked with providing an annual report to the Commission, detailing the status of court security in their respective county. The updated standardized Annual Report Form was developed based on the 5 security standards established by the Commission. This report form was used for the annual reports submitted in July of this year, and the Commission is very pleased to report that all court security management committees submitted a 2015 report. Additional work with the management committees will be done in the next year to develop the content of the annual reports.

Both the Security Incident Report Form and the Standardized Annual Report Form have enhanced the intelligence gathering process in courthouses across the state, and furthers the Commission’s ability to carry out its very important work.

**Wyoming Court Security Commission  
Record of Proceedings**

Supreme Court Building, Administration Conference Room  
Cheyenne, Wyoming

December 12, 2014

I. Call to Order

The Wyoming Court Security Commission public meeting was called to order at 10:00 a.m., December 12, 2014, by Chairman Guy Cameron at the Wyoming Supreme Court Building, Administration Conference Room, in Cheyenne, Wyoming.

II. Roll Call and Introductions of Commission Members – Chairman Guy Cameron

**In Attendance:**

Commission Members:

Director Guy Cameron – Wyoming Office of Homeland Security  
Justice William Hill – Wyoming Supreme Court

*(VIA VIDEO CONFERENCE)*

Judge Wesley Roberts, 9<sup>th</sup> Judicial District Circuit Court, Fremont County  
Judge Marvin Tyler, District Court, 9<sup>th</sup> Judicial District, Sublette County

*(VIA TELECONFERENCE)*

Sheriff Skip Hornecker – Fremont County Sheriff  
Representative Kendell Kroeker – Wyoming House of Representatives

**Absent:**

Senator Drew Perkins – Wyoming Senate  
Commissioner Mike Colling – Converse County Commissioner  
Lt. Mike Thompson – Casper Police Department

Ex-Officio Commission Members:

Lily Sharpe – State Court Administrator, Wyoming Supreme Court  
Joe Hartigan – Court Security Officer, Wyoming Supreme Court

**Also Attending:**

Eydie Trautwein – Children’s Justice Project Coordinator – Wyoming  
Supreme Court  
Pam Eisenach –Wyoming Office of Homeland Security  
Doug Gumm –Wyoming Office of Homeland Security  
Caitlin Young – Office of the Attorney General  
Dave Harris – Director, Wyoming Law Enforcement Academy (Teleconference)  
Nathan Hall - National Center for State Courts (Teleconference)  
Steve Berson - National Center for State Courts (Teleconference)

III. Approval of July 30, 2014 Minutes

Chairman Cameron entertained a motion to approve the Wyoming Court Security Commission Meeting Minutes of July 30, 2014. Justice Hill made a motion to approve the minutes. Judge Tyler seconded the motion and the motion carried unanimously.

IV. National Center for State Courts (NCSC) Grants Update and Assessments – Eydie Trautwein and the National Center of State Courts

Eydie Trautwein, Children’s Justice Project Coordinator for the Wyoming Supreme Court, provided background information to the commission regarding two grants the Wyoming Supreme Court received relating to court security through the State Justice Institute. The first grant awarded \$50,000 funding to conduct court security assessments around the state. The second grant awarded \$30,000 funding to conduct regional trainings around the state related to court security. The Wyoming Supreme Court was notified in July these grants were awarded and the Wyoming Supreme Court immediately entered into a contract with the National Center for State Courts (NCSC) to help with further activities outlined in the grants.

The Court Security Assessment Grant provided security assessments for eight courtrooms around the state: Albany County, Platte County, Goshen County, Niobrara County, Weston County, Crook County, Big Horn County and Park County. Final drafts of these reports will be distributed to commission members, county commissioners, sheriffs and judges.

The Wyoming Supreme Court hosted regional trainings around the state. Approximately 160 personnel attended these trainings. After the trainings, the National Center for State Courts produced an evaluation report. The survey responses were very positive and ranked 7.3 out of a total 8.0 score. The actual trainings were recorded; however, the Wyoming Supreme Court is in negotiations with the NCSC to see if, and how, this training can be redelivered.

The National Center for State Courts was able to develop, in addition to the regional trainings, a shorter training that could be delivered by local law enforcement; in case there was a request for local court security trainings after the training grant was finalized.

Nathan Hall from the National Center for State Courts indicated that the assessments are based on best practices in court security. The suggested recommendations relate to communication and facilitation of court security committees, equipment and infrastructure. Security equipment costs for example would include security cameras, but installation costs would not be covered.

Steve Berson from the National Center for State Courts, reported in reviewing courtrooms in Wyoming to courtrooms in other parts of the country, there is opportunity for improvement. Many things can be done with little or no expense. For example, closing and locking doors, appropriate policies and procedures, emergency and evacuation drills, etc.

Chairman Cameron indicated the assessment costs were listed in three categories: Category A - Items that can be accomplished relatively quickly with little or no cost. Category B - Items that will entail a moderate amount of cost and time to implement. Category C - Items that will require a more significant amount of cost and time to implement. Within each of these three categories, the items are prioritized according to the risk management involved, with those items posing the most risk for the courts listed first. A range of potential cost implications are also presented. The summary of estimated cost implementing recommendations in all eight courthouses is \$1.2M, which does not include labor.

Eydie Trautwein indicated there is opportunity for additional training. Three training videos will be sent to the Wyoming Law Enforcement Academy and each county court security committee, which includes the judge and sheriff of each county, for training purposes. The final draft report of the Overview of Courthouse Security Assessments, excluding the individual court summaries, will be sent to each county court security committee for informational purposes in order for them to conduct their own assessments.

V. Legislative Initiatives and Activities – Chairman Cameron

Director Cameron indicated to varying degrees each of the eight courthouses has some good elements in place in the way of basic security measures, but more improvement is needed. Unfortunately, county funding is not available to enhance courthouse security. Director Cameron and Chief Justice Burke met with Senator Drew Perkins and Representative Kendall Kroeker, members of this

commission, for their leadership and direction with the legislative effort to build upon the momentum from Senate File 14 a year ago.

Representative Kroeker indicated that an individual bill will be drafted, or a supplemental budget request similar to the process during the 2014 Legislative Session. This bill will focus on the eight county courts which are the most vulnerable as addressed in the National Center for State Courts Overview of Courthouse Security. If the court qualifies for a hardship county, the state will contribute 90% toward the county court needs and the local county will contribute 10%. If the court does not qualify for a hardship county, it could be a 50/50 match between the state and the county.

VI. Incident Report Form and Local Court Security Management Committee Annual Report Template – Joe Hartigan

Joe Hartigan, Court Security Officer for the Wyoming Supreme Court, explained in detail to the commission members the draft of the Wyoming Court Security Incident Report Form. Mr. Hartigan suggested at the last Court Security Commission meeting in July, an incident reporting form be established in Wyoming, as it is in a number of states. It was agreed that the Wyoming Supreme Court would establish a draft security incident report form and present it at the Circuit and District Judges' Conferences, as well as the Court Clerks' Conferences. The feedback has been positive, even though the form has not been formally accepted. Director Cameron suggested a court security standard be drafted to task local court security committees to submit an incident report. This incident report form will be available on the Wyoming Supreme Court website. This report is designed for easy access and to collect data and statistics. This court security incident report will enhance reporting from the local court security committees. Steven Dreher, Chief Information and Technology Officer for the Wyoming Supreme Court, will compile this information. There was discussion of the possibility of a supplemental report referring back to the original incident report. A motion was made by Judge Roberts Item #13 on the Wyoming Court Security Incident Report titled, "Description of the Incident" be a mandatory requirement to be completed before submission if the local court security committee chooses to use this incident report form. The motion was seconded by Justice Hill and the motion carried unanimously. A motion was made by Judge Roberts that the Wyoming Court Security Incident Report must be submitted not later than five business days after the date the incident occurred. The motion was seconded by Justice Hill and Sheriff Hornecker. The motion carried unanimously.

VII. Wyoming Court Security Standard 2014-1 – Joe Hartigan

Joe Hartigan, Court Security Officer for the Wyoming Supreme Court, introduced to the commission members a draft report of the Wyoming Court Security Standard 2014-1, which establishes, "Incident Reporting." This standard's intention is to use this data from the incident report to strengthen court security around the state and eliminate any deficiencies that are detected following security incidents. All courts are tasked with submitting the Wyoming Court Security Incident Report within five business days of an incident's occurrence. Judge Wesley Roberts made a motion to adopt the Wyoming Court Security Standard 2014-1, "Incident Reporting." The motion was seconded by Judge Tyler and Justice Hill. The motion carried unanimously. Director Cameron indicated that the Wyoming Court Security Standard 2014-1 will be sent to Wyoming judges and the local court security committees. The official due date for the local court security committees annual report is July 1, 2015.

VIII. Efforts to strengthen Local Court Security Management Committees – Director Cameron

Director Cameron gave background information with regard to the Local Court Security Management Committees Annual Report. The Court Security Standards Checklist became the reporting instrument for the local court security committee's annual reports. The checklist did not elaborate on the efforts at the local level. A narrative form with detailed information with specific questions and assessments is needed.

Judge Marvin Tyler reported to the commission members that the District Judges Conference was recently held in December. Judge Tyler indicated that the Wyoming Court Security Standard 2009-1 was discussed at this meeting. This standard establishes the local court security committee and the district judge and others provide representation on the local committee. Each local committee shall elect a chairperson who will be the primary point of contact representing the local committee. Judge Tyler reported the district judges passed a resolution to recommend to the Wyoming Court Security Commission to amend the Wyoming Court Security Standard 2009-1; to require a district court judge chair each local court security committee, with the proviso that the judge can delegate chair duties to another member of the committee. This will ensure that a member of the local court security committee will be identifiable for each committee.

Judge Roberts suggested, and the commission members agreed, this amendment to the Wyoming Court Security Standard 2009-1 be tabled for any further action. This resolution will be requested to be placed on the agenda for

consideration at the next meeting of the Board of Judicial Policy and Administration.

IX. Adjournment

Chairman Cameron thanked everyone for attending the meeting. The meeting adjourned at 12:08 pm. A special meeting of the Wyoming Court Security Commission will be scheduled in April 2015.

Wyoming Court Security Commission  
Minutes  
April 17, 2015

The Wyoming Court Security Commission met on April 17, 2015. In attendance were Director of Homeland Security Guy Cameron, Chair, Justice William U. Hill, Judge Wes Roberts (by video), Judge Marv Tyler (by video), Representative Mark Baker (by video), Senator Leland Christensen, Sheriff Jack "Skip" Hornecker (by phone), and Sweetwater County Attorney Daniel Erramouspe (by video). Chief Justice Burke, Lily Sharpe, Joe Hartigan, Becky Craig, Doug Gumm and Ronda Munger also attended. Commission members Mike Thompson and Mike Colling were unavailable to attend.

**Call the Meeting to Order**

Director Guy Cameron called the meeting to order. He welcomed the newest members of the Commission – Senator Leland Christensen, Teton County (Senate District 17), Representative Mark Baker, Sweetwater County (House District 48), and Sweetwater County Attorney Daniel Erramouspe. Director Cameron gave a brief history of the Court Security Commission for the benefit of the new members. The Commission was established by the Wyoming Legislature in 2008, and operates under the supervision of the Wyoming Supreme Court. The Commission consists of 10 members, which were listed. The Commission is charged with establishing standards to protect life, property and the judicial process in the Wyoming court system. The standards adopted by the Commission are voluntary standards. The standards discuss equipment, facilities, architecture, and basic training requirements for peace officers. The standards also address protocols and procedures for operation of courts, as well as the establishment of local court security committees. The Commission meets at least two times a year and must report annually to the Governor, Chief Justice, Joint Judiciary interim committee and the Joint Appropriations committee.

The December 12, 2014 minutes were discussed. Two corrections were proposed and agreed upon. Senator Christensen moved and Justice Hill seconded a motion to approve the minutes as amended. Motion carried unanimously.

**Legislative Update**

Director Cameron gave an update on the court security assessments and grant funds. The Fremont and Sweetwater county projects are well underway and making good progress. Those court security funds were secured in the 2014 legislative session. During the 2015 legislative session, largely due to the efforts of Senator Perkins and Representative Kroeker, \$1,083,422 was appropriated for court security improvements in eight additional counties: Platte (\$84,429.00), Goshen (\$84,686.00), Niobrara (\$73,778.00), Albany (\$95,355.00), Big Horn (\$371,790.00), Crook (\$82,778.00), Park (\$82,760.00), and Weston (\$207,846.00). These funds were based on assessments that were done by

the National Center for State Courts. The assessments were funded by a grant from the State Justice Institute.

Director Cameron has been in contact with Bridget Hill, the Director of the State Loan and Investment Board (SLIB). Director Cameron suggested the next steps in this process would be to contact all eight counties, provide the application and direct the counties to the website for additional information, and offer any assistance that the counties may need in securing the court security funds from SLIB. Justice Hill moved and Senator Christensen seconded a motion to write letters to the Chair of the County Commissioners in all eight counties, provide the information, and carbon copy the chair of the local courts security committees, the judges and the legislators in the respective counties. Motion carried unanimously. The Commission discussed the fact that there can and should be some follow up with the eight counties, but the responsibility and authority to apply for and spend the funds granted by the legislature is between the counties and SLIB.

### **Incident Report**

Director Cameron emphasized the importance of recording the events that happen in the courthouses around the state. The data that is collected can be a valuable tool in educating and substantiating the need for expenditures and resources to be allocated for court security. Joe Hartigan provided an update on standard 2014-01, incident reporting. The standard was adopted at the December 2014 meeting of the Commission, and Joe emailed the standard and a copy of the incident report form to the chairs of the local court security committees, as well as all judges, clerks and sheriffs. The incident report can be found on the Wyoming Supreme Court website. Joe also reported that he made a presentation to the Chief Clerks of the Circuit Courts regarding the incident report form. Joe reported that the number of incident reports received has already tripled since the new standard was adopted. The Commission had a lengthy discussion about what type of incidents should be memorialized in an incident report. The Commission discussed whether the incident report should be used as an intelligence gathering tool or whether it should only be used to capture actual incidents that occur in the courtroom. Senator Christensen cautioned the Commission that the data used for funding decisions needs to be completely understood by everyone involved so that the data is not devalued. Joe Hartigan, Sheriff Hornecker and Judge Roberts agreed to work on a one page informational sheet that would clarify what should be reported and what does not need to be reported. Sheriff Hornecker agreed to discuss the incident report with the other county sheriffs during an upcoming meeting, and Judge Roberts agreed to discuss the incident report at the circuit judges meeting in Jackson on May 6-8<sup>th</sup>.

### **Update on Standard 2009-01**

Director Cameron reported that he attended the March 11, 2015 Board of Judicial Policy and Administration meeting. The discussion centered on standard 2009-01 which outlines the makeup of the local court security management committees. He reminded the Commission that last year the BJPA adopted and approved a resolution that conforms to Standard 2009-01, which states that one circuit judge and one district judge shall provide

representation on the local court security management committee in each county. Director Cameron reemphasized the importance of the local committees being actively engaged and being driven by strong leadership. At their April meeting, the District Judges' Conference adopted a resolution that the district judge in each county should chair the local court security committee. Director Cameron reported that the Board members discussed and agreed that the Board's resolution and the district judges' resolution do not conflict. No Commission action was taken on this topic.

### **Annual Report Template**

Director Cameron reviewed the history of the local court security committees and the annual reports that are due from those committees on July 1<sup>st</sup> of each year. Director Cameron reiterated his belief that the strength of the efforts in court security lies within the efforts that are being carried out by the local court security committees. The local courts security committees are in the best position to identify the strengths and the weaknesses in their communities. In the past, the amount of information contained in the annual reports has varied. The Commission is working to improve the annual report template. Joe Hartigan presented a draft of a new annual report template, containing nine questions. The new template shifts away from the check list format and provides more opportunity for narratives. The Commission discussed two small changes to the new template. Representative Baker discussed a concern that he has about state oversight of the local court security committees and a lack of communication between the local committee and the Court Security Commission. He has additional concerns about the make-up and functionality of the local court security committees. Director Cameron believes that most of the local court security committees are functioning, but agrees that more can always be done. Director Cameron stated that he would reach out to the local court security committee in Sweetwater County. Senator Christensen moved and Justice Hill seconded a motion to adopt the new annual report template as amended. Motion carried unanimously.

### **Additional Assessments**

The Commission discussed the possibility of providing assessments of the remaining 14 courts to be done by the National Center. Judge Roberts moved and Justice Hill seconded a motion to seek additional funds from the State Justice Institute to provide assessments for the remaining county courthouses. Motion carried unanimously.

### **Next Meeting**

The next meeting of the Court Security Commission will be in mid-July; after all of the local court security committee annual reports have been submitted. Judge Roberts mentioned that the formal opening of the new Riverton court complex will be on June 19<sup>th</sup>, at 1:00 p.m.

### **Commission Adjourned**

**WYOMING COURT SECURITY COMMISSION  
LOCAL COURT SECURITY MANAGEMENT COMMITTEES  
(AS OF JULY 2015)**

**ALBANY COUNTY**

Jeffery A. Donnell – District Court Judge, Chairman  
Robert A. Castor – Circuit Court Judge  
Devon O’Connell – Albany County Bar Association  
Heber Richardson – Albany County Commissioner  
Peggy Trent – Albany County Attorney  
Roy Torres – Albany County Maintenance Supervisor  
Dave O’Malley – Albany County Sheriff

**BIG HORN COUNTY**

Kenneth Blackburn – Big Horn County Sheriff, Chairman  
Blaine Jolley – Undersheriff  
Tom Harrington – Circuit Court Judge  
Randy Royal – Circuit Court Magistrate  
Chris Kampbell – Basin Chief of Police  
Jason Beal – Emergency Management  
Kim Adams – Big Horn County Attorney  
Fred Werner – County Maintenance  
Brent Godfrey – Captain, Community Services Officer  
Deb Rathbun – Recording Secretary, Sheriff’s Office

**CAMPBELL COUNTY**

Scott Mooney – Court Security Sergeant, Chairman  
Scott Matheny – Campbell County Sheriff  
Jim Hloucal – Douglas Chief of Police  
Wendy Bartlett – Circuit Court Judge  
Jeanie Stone – Deputy County Attorney  
Vern Fundenberger – Public Works  
Kevin King – Public Works  
Dave King – Emergency Manager  
Robert Palmer – Commissioner, Admin. Director  
Phil Harvey – ITS Supervisor  
Charlotte Terry – Human Resources  
Tina Honeycutt – Human Resources

**CARBON COUNTY**

Jerry Colson – Carbon County Sheriff, Chairman  
Wade Waldrip – District Court Judge  
Barbara Casados – District Court Judicial Assistant  
Jane Eakin – Circuit Court Judge  
Lauretta Sheller – Circuit Court Chief Clerk  
Mishell Howard – Deputy  
Gwynn Bartlett – County Clerk  
Lindy Glode – Carbon County Commissioner

**CONVERSE COUNTY**

John C. Brooks – District Court Judge, Chairman  
I. Vincent Case – Circuit Court Judge  
Brenda Ramseier – District Court Judicial Assistant  
Nicole Hatfield – Circuit Court Clerk  
Pam McCullough – District Court Clerk  
Russ Dalgarn – Emergency Management Coordinator  
Mike Colling – Converse County Commissioner  
Clint B. Becker – Converse County Sheriff  
Wendy Stoneking – Lieutenant, Detention Administration  
Don Gushurst – Maintenance Supervisor  
Dan Maidl – Court Security Officer

**CROOK COUNTY**

Thomas W. Rumpke, District Court Judge, Chairman  
Matthew Castano – Circuit Court Judge  
Christina “Tina” Wood – District Court Clerk  
Arna Montgomery – Circuit Court Clerk  
Jeff Hodge – Crook County Sheriff  
Randy Gill – Facility Supervisor  
Gari Gill – Fire Warden  
Sheila Hansen – Emergency Management Coordinator  
Brian Wells – Deputy Crook County Attorney  
Jeanne Whalen – Crook County Commissioner

**FREMONT COUNTY****Lander Court Security Committee**

Skip Hornecker – Fremont County Sheriff, Chairman  
Cora Gist – Deputy Clerk of District Court  
John Applegate – Sheriff’s Office/Court Security  
Rob Denhardt – Circuit Court Judge  
Ray Price – Fremont County Commissioner

**FREMONT COUNTY****Riverton Court Security Committee**

Wes Roberts – Circuit Court Judge, Chairman  
Wendy Sutherland – Circuit Court Clerk  
Skip Hornecker – Fremont County Sheriff  
Ryan Lee – Fremont County Undersheriff  
Darwin Glasgow – Lieutenant, Fremont County Sheriff’s Office  
Cris Rohrbacher – Sergeant, Fremont County Sheriff’s Office/Court Security  
Kathy Mosbrucker – Lieutenant, Fremont County Sheriff’s Office  
Randy Trehearne – Deputy, Fremont County Sheriff’s Office/Court Security  
Pat LeBrun – Fremont County Attorney  
JR Oakley – Fremont County Buildings Superintendent  
Kathi Metzler – Fremont County Emergency Management Coordinator  
Eric Murphy – Captain, Riverton Police Department  
Travis Becker – Fremont County Commissioner

**GOSHEN COUNTY**

Donald Murphy – Goshen County Sheriff, Chairman  
Cindy Kenyon – Goshen County Clerk  
Keith Kautz – District Court Judge  
Randal Arp – Circuit Court Judge  
Carl Rupp – Goshen County Commissioner  
Jeremy Wardell – Lieutenant, Goshen County Sheriff's Office  
Shelly Kirchhefer – Emergency Manager  
Tony Richard – Facility Manager  
Patrick Korell – Goshen County Attorney

**HOT SPRINGS COUNTY**

Tom Ryan – County Commissioner, Chairman  
John Lumley – County Commissioner  
Brad Basse – County Commissioner  
Robert Skar – District Court Judge  
Thomas Harrington – Circuit Court Judge  
Terri Cornella – District Court Clerk  
April Andreen – Circuit Court Clerk  
Shelley Deromedi – County Assessor  
Nina Weber – County Clerk  
Julie Mortimore – County Treasurer  
Lou Falgoust – Hot Springs County Sheriff  
Daniel J. Pebbles – Lt. Deputy Sheriff  
Steve Shay – Chief of Police  
Pat Comwell – Sgt. Police Department  
Jerry Williams – County Attorney

**JOHNSON COUNTY**

Steve Kozisek – Johnson County Sheriff, Chairman  
Kerry Wolf – Johnson County Undersheriff  
Jake French – Jail Administrator  
Rod Odenbach – Deputy/Bailiff  
William Edelman – District Court Judge  
Shelley Cundiff – Circuit Court Judge  
Paul G. Jarvis – Circuit Court Magistrate  
Debra Vandel – District Court Clerk  
Anne Tkach – Circuit Court Clerk  
Jim Hicks – Johnson County Commissioner  
Linda Greenough – Johnson County Commissioner  
Bill Novotny – Johnson County Commissioner

**LARAMIE COUNTY**

Denise Nau – Circuit Court Judge, Chairman  
Amber Ash – Laramie County Commissioner  
April Erickson – District Court Judicial Assistant  
Bernard Haggerty – Laramie County Attorney  
Chris Wegner – Building Maintenance  
Steven K. Sharpe – District Court Judge

Diane Sanchez – District Court Clerk  
Shawn Olsen – Lieutenant, Laramie County Sheriff’s Department  
Richard Lounsbury – Sergeant, Laramie County Sheriff’s Department  
Rick Fortney – IT  
Susan Sweeney – Risk Manager  
David Flood – IT

**LINCOLN COUNTY**

Joseph Bluemel – District Court Judge, Chairman  
Frank Zebre – Circuit Court Judge  
Shane Johnson – Lincoln County Sheriff  
Troy Jansen – Lincoln County Sheriff’s Office  
Steve Dillree – Court Security  
Kent Connelly – Lincoln County Commissioner  
Debbie Larson – Lincoln County Assessor  
Jeanne Wagner – Lincoln County Clerk  
Kathy Tomassis – Lincoln County Treasurer  
Ken Roberts – District Court Clerk  
Kent Brown – Public Defender’s Office

**NATRONA COUNTY**

Catherine Wilking – District Court Judge, Chairman  
Rob Hendry – Natrona County Commissioner  
Steven Brown – Circuit Court Judge  
Mark Sellers – Natrona County Undersheriff  
Lisa Bush – Sergeant, Natrona County  
Gordon Schuler – IT Supervisor, Natrona County  
Jim Clark – Deputy, Natrona County

**NIOBRARA COUNTY**

John Brooks – District Court Judge, Chairman  
Richard Ladwig – Niobrara County Commissioner  
Greg Stark – Niobrara County Commissioner  
Pat Ware – Niobrara County Commissioner  
Kayla Courtright – District Court Clerk  
Dennis Meier – Circuit Court Magistrate  
Rick Zerbe – Niobrara County Sheriff  
Becky Freeman – Niobrara County Clerk

**PARK COUNTY**

Scott Steward – Park County Sheriff, Chairman  
Bryan Skoric – Park County Attorney  
Bruce Waters – Circuit Court Judge  
Steven Cranfill – District Court Judge  
Joe Tilden – Chair of Park County Commissioners

**PLATTE COUNTY**

Randal R. Arp – Circuit Court Judge, Chairman  
Keith Kautz – District Court Judge  
Scott Cole – Circuit Court Magistrate  
Mona McAuley – District Court Clerk  
Patti Thompson – Circuit Court Clerk  
Clyde Harris – Platte County Sheriff  
Terry Stevenson – Emergency Management Coordinator  
Jim Dewitt – Maintenance Supervisor  
Doug Weaver – Platte County Attorney  
Val Bowen – IT Department  
Chris Kanwischer – Platte County Clerk  
Steve Shockley – Platte County Commissioner  
Sandy Kontour – Platte County Commissioner  
Eric Johnston – Platte County Commissioner  
Candy Wright – Grant Coordinator

**SHERIDAN COUNTY**

John Fenn – District Court Judge, Chairman  
Dave Hofmeier – Sheridan County Sheriff  
Mark Conrad – Lieutenant, Sheridan County Sheriff's Office  
Steve Matheson – Courthouse Deputy  
William Edelman – District Court Judge  
Shelley Cundiff – Circuit Court Judge  
Renee' Obermuller – County Commissioner Administrator  
Mike Morris – Facilities Manager  
Matt Redle – County Attorney  
Erin Wardell – Public Defender

**SUBLETTE COUNTY**

Marv Tyler – District Court Judge, Co-Chairman  
Tyson Gulbrandson – Sergeant, Co-Chairman  
Jim Latta – Sublette County Commissioner  
Stephen Haskell – Sublette County Sheriff  
Mary Lankford – Sublette County Clerk  
L. Jeness Saxton – Sublette County Assessor  
Curt A. Haws – Circuit Court Judge  
Janet Montgomery – Clerk of District Court, Ex-Officio Member

**SWEETWATER COUNTY**

Nena James – District Court Judge, Chairman  
Craig Jones – Circuit Court Judge, Vice-Chair  
John Prokos – Circuit Court Judge  
Mike Lowell – Sweetwater County Sheriff  
Dan Erramouspe – Sweetwater County Attorney  
Rick Hawkins – Attendee  
Brett Stokes – Attendee  
Patty Santhuff – Attendee

**TETON COUNTY**

Bret Bommer – Teton County Sheriff's Office/Court Security, Chairman  
Tim Day – District Court Judge  
James Radda – Circuit Court Judge  
Anne Sutton – District Court Clerk  
David Baker – Circuit Court Clerk  
Steve Weichman – Teton County Attorney  
Keith Gingery – Deputy Teton County Attorney  
Dee Mahoney – District Court Clerk (retired)  
Deanna Harger – Teton County Administrative Assistant

**UINTA COUNTY**

Joseph Bluemel – District Court Judge, Chairman  
Michael Greer – Circuit Court Judge  
Doug Matthews – Uinta County Sheriff  
Loretta Gerrard – Uinta County Attorney  
Rowdy Dean – Chief Deputy Sheriff  
Craig Welling – Uinta County Commissioner  
Terry Brimhall – Uinta County Treasurer  
Lana Wilcox – Uinta County Clerk  
Lori Perkins – Uinta County Assessor  
Kerri Bumgardner – District Court Clerk  
Clay Baird – Maintenance Supervisor  
Terri Munk – Circuit Court Clerk  
Jon Kirby – Evanston Chief of Police  
Dave Evins – Court Security  
Kent Brown – Public Defender's Office

**WASHAKIE COUNTY**

Steve Rakness – Washakie County Sheriff, Chairman  
Matt Arender – Detention Sergeant  
Terry Wolf – Washakie County Commissioner  
John Worrall – Washakie County Attorney  
Robert Skar – District Court Judge  
Tom Harrington – Circuit Court Judge

**WESTON COUNTY**

Brian Colvard – Weston County Sheriff, Chairman  
Michael Deegan – District Court Judge  
Matt Castano – Circuit Court Judge  
Dean Emmert – Administration, Weston County Sheriff's Office  
Gidget Macke – District Court Clerk  
Connie Allen – Circuit Court Clerk  
Bill Lambert – Weston County Commissioner  
Cheryl Kregel – Weston County Clerk  
Tina Conklin – Weston County Assessor

